



## INSTRUCTIONS FOR COMPLETING THE GRANT APPLICATION FORM

### Applicant details

The Principal Investigator's name should appear first. You may include up to three additional team members who will participate in the project, each accompanied by a CV.

### Project title

A specific title relating directly to the proposed research must be provided.

### Project acronym

If applicable, provide the acronym for the project.

### Abstract

- Objectives
- Background
- Methods
- Anticipated outcomes

You may include statistical projections. The abstract should not exceed 500 words.

### Plain language summary

Provide a plain English summary of the project title. Describe the proposed work in accessible language, avoiding complex clinical terms or acronyms. Assume that readers have minimal knowledge of scientific concepts but ensure that the summary includes sufficient detail for the reviewer to make an informed judgment about the project. Limit this section to 300 words.

### Duration of the project

Proposed start date and duration in months. Please make clear if this grant is to fund an ongoing project. If so, indicate the original start date of the project, its duration and the period of research that this grant will support.

### Concurrent submissions

If this application or parts of it have been submitted to another funding body, provide details and indicate when a decision is expected.

### Intellectual property

Indicate whether the research could lead to the development of a new product or process and if Intellectual Property (IP) will be generated. Include any existing agreements as an annex to your application.

### Public and patient involvement and benefit

The funded work should ultimately focus on patient outcomes. Explain how the public and/or patients have been involved in the research or application process, how they will continue to be involved, the anticipated impacts and benefits (both short and long term), and how you intend to share the results with them.

### Ethical approval

If the research requires approval from a Research Ethics Committee, provide details on the expected timeline for approval and specify the committee from which approval will be sought.



## Supporting Documents

### Research proposal

Do not exceed 5 sides of A4 in length. This should include one page for references and one page, maximum, for a Gantt chart or timeline.

Please include the following:

- The relevance of this study to one or more of the application topics.
- The need for the project and how it is relevant to patients/public living with cardiothoracic conditions.
- Pilot study or feasibility study data/supporting data.
- Description of the project, hypothesis, design, methods etc.
- Any difficulties that can be foreseen and strategies for mitigation.
- If relevant, provide evidence that work has been undertaken to assess the feasibility of recruiting the proposed sample size.
- Expertise of the team involved.
- Plans to manage and deliver the project.
- Predicted outputs and longer-term outcomes of the project.
- Justification for support sought.
- A dissemination plan for the outputs of this project including planned publication in EJCTS or ICVTS

### Summary of requested funding

Break down the requested funding by year, including totals. This is the amount EACTS will provide if your application is approved. The amount awarded will not be adjusted for calculation errors, to ensure accuracy. The EACTS Innovation grant programme is intended to support early stage, pump-priming and 'stimulation' research and innovation opportunities. We encourage grant requests of all levels but in the first year of this programme, we do not anticipate any single award being made in excess of €50,000.

### Funding Request Details

You may request support for the following:

- Salaries of research staff (supervision costs are not covered).
- Equipment exclusively used for the research project.
- Consumables specific to the project, itemized and costed for the award duration.
- Travel Expenses integral to the project, such as participant visits.
- Conference Costs: Must be fully justified.
- Open Access Publishing Costs: Can be included in the application.

Your application should exclude "full costs", "real costs" or "FEC" (UK) calculations. That is, funds will only be provided for direct costs associated with the project, not institutional, support or indirect costs.

### Curricula Vitae

Include a CV for each individual listed in the first section of the form, starting with the lead applicant. CVs should not exceed two pages per person.

*Should you require any further information or assistance, please email [InnovationHub@eacts.co.uk](mailto:InnovationHub@eacts.co.uk)*